

Rocky River Public Library

Board of Trustees Meeting

Wednesday, March 28, 2018.

The regular meeting of the Board of the Rocky River Public Library was held in the Library on Wednesday, March 28, 2018, at 7 p.m.

Present: Audra Bednarski, Dan Glover, John Hosek, Justin McCaulley, Jean McQuillan, Cynthia Schafer, and David Sansone.

Absent: N/A

Also Present: Jamie Mason (Director), Trent Ross (Deputy Director), Will Costello, CPA (Fiscal Officer), and Melissa Stickney (Patron).

1. **CALL TO ORDER:** Mr. Hosek called the meeting to order at 7:00 p.m.
2. **PUBLIC COMMENT:** none.
3. **COMMUNICATON:** Ms. Dori Olivos, Adult Services Manager, presented highlights of the Adult Services Department accomplishments and goals for the upcoming year.
4. **BUSINESS OF THE BOARD**

APPROVAL OF THE FEBRUARY 28, 2018 BOARD MEETING MINUTES: Mr. Hosek asked for any changes or corrections to the minutes of the February 28, 2018 Board meeting. Minutes amended to reflect a roll call vote for executive session and a change to an approval vote, Ms. McQuillan motioned to approve the minutes as amended, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

FISCAL OFFICER AND FINANCE COMMITTEE REPORT: Ms. McQuillan reported on the February 2018 financials. Mr. McCaulley motioned to approve the February 2018 financials, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

GIFT REPORT: The Gift Report for February 2018 reported cash gifts of \$2,135 to the General Fund. Mr. Hosek motioned to approve the February 2018 Gift Report, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

DIRECTOR REPORT: Mr. Mason referred to the activities in the Director's report.

CHILDREN'S CARPETING APPROVAL: Approval of the carpeting replacement in the children's area for a state contract price of \$40,890.72. Motioned by Mr. McCaulley, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

CLEVNET SYSTEM AGREEMENT AMENDMENT: Approval of the amendment to the CLEVNET agreement effective January 1, 2019 which lowers the cost to the Library based on a new pricing structure based on square footage and not number of computer stations. Ms. McQuillan motioned, seconded by Ms. Bednarski. All trustees voted yes. Motion carried.

PERSONEL REPORT: Approval of the Personnel report removing the following inactive sub employees from the active employee roster:

- 1) Kate Bir
- 2) Laura Brondos
- 3) Sarah Filberto
- 4) Patricia Koteles
- 5) Jeanne Morrow
- 6) Jennifer Peters

Ms. Schafer motioned, seconded by Mr. Sansone. All trustees voted yes. Motion carried.

COLLECTION DEVELOPMENT POLICY: Approval of an updated collection development policy, effective immediately. Ms. Bednarski motioned, seconded by Ms. Schafer. All trustees voted yes. Motion carried.

BETTER WORLD BOOKS: Approval to use Better World Books as a means of selling old, unused, or obsolete items. Ms. Schafer motioned, seconded by Mr. Hosek. All trustees voted yes. Motion carried.

PRESIDENT'S REPORT: Nothing to Report.

COMMITTEE REPORTS:

Building & Grounds: Nothing to Report.

Personnel: See previous item.

5. NEW BUSINESS: Nothing to Report.

6. EXECUTIVE SESSION: Mr. Hosek moved and Mr. McCaulley seconded to move into executive session to discuss legal matters at 8:31 p.m.

Roll Call

Audra Bednarski	Yes
Cynthia Schafer	Yes
Jean McQuillan	Yes
Justin McCaulley	Yes
Dan Glover	Yes
John Hosek	Yes
David Sansone	Yes

The board came out of executive session at 8:53 p.m.

7. ADJOURNMENT: There being no further business, the meeting adjourned at 8:53 p.m.

John Hosek, President

Dan Glover, Secretary