

Rocky River Public Library
Board of Trustees Meeting
Tuesday, August 2, 2011

The special business meeting of the Board of Trustees of the Rocky River Public Library was held in the Library on Tuesday, August 2, 2011.

Present: Audra Bednarski, Betsy Lanzen, Catherine Manzo, Jean McQuillan, Diane Murphy
Cynthia Schafer

Absent: William Henson

Also Present: Gary Hawkinson (Fiscal Officer), Jamie Mason (Deputy Director),
and Pam Ward (Meeting Secretary)

1. CALL TO ORDER: Ms. Manzo called the meeting to order at 7:02 p.m.

2. BUSINESS OF THE BOARD: Discussion of the status of the passenger elevator: Mr. Hawkinson presented information on the history of the passenger elevator. It was installed in the 1973 Library building expansion by Taylor Elevator. On July 19, 2011, an elevator electrical circuit tripped due to electrical overload of the hydraulic pump which indicated that repair was needed. The State Department of Commerce Division of Industrial Compliance will not authorize repair work on the elevator unless proof of a double-bottom cylinder is provided. After research, it was determined that a single-bottom cylinder design had been installed. Elevator repairs are not allowed without cylinder replacement. Estimates were sought from two elevator companies for the cylinder replacement. Estimates for the cylinder replacement were received from Edmonds Elevator (\$49,304) and Schindler Elevator (\$27,000). Mr. Hawkinson recommended that the Board choose Schindler Elevator for the elevator repair due to the company's experience with cylinder replacement and Schindler Elevator had submitted the lowest estimate. Mr. Hawkinson stated that if the piston needs to be replaced, this would be an additional expense of \$5,000. He also recommended a contingency of \$3,000 - \$4,000. The total repair cost would not be greater than \$35,000. Mr. Hawkinson asked for a motion to approve Resolution 06-11.

Resolution No. 06-11 Resolution for the repair of the passenger elevator and to declare such repair an urgent necessity. Ms. Bednarski motioned to accept Resolution 06-11 for the repair of the public passenger elevator and to declare such repair an urgent necessity and to authorize Mr. Hawkinson, Fiscal Officer, to enter into a contract with Schindler Elevator to complete the repair of the elevator. Ms. Schafer seconded the motion. All trustees voted yes. Motion carried.

3. OTHER NEW BUSINESS: None

4. ADJOURNMENT. There being no further business, the meeting was adjourned at 7:26 p.m. p.m.

Catherine Manzo, President

William Henson, Secretary